

## **January 25, 2022 SAG BOD Meeting Minutes**

**Attendance:** Angie Arterburn, Pat Moore, Don Vawter, by Zoom: Terri Wiebke, Bridget Dean-Pratt; **Absent:** Tim Diffenderfer, Sandi Dalton

**Approval of 1.4.22 Minutes:** (1) Angie-accept “as amended”, (2) Terri; all approved

### **Treasurer’s Report: Pat**

- Treasurer signature/ EIN# for Creative Industries Grant acceptance (check w Linnea/Annie for update)
- Sales Tax document signed 1/24/22 & given to Deb; other tax information compiled to be submitted to Sangre Solutions; W-9 forms completed (filed w IRS & sent to recipients)
- Bank signatories update is complicated (needs verification letter from president & other paperwork); so change postponed until Deb returns in May
- 2021 Budget numbers yet to be finalized (received yesterday)
- 2022 proposed Budget has information from Calendar & SAG Arts, needs Hullabaloo & Gallery info.
- Pat needs up-to-date spreadsheet as guide; will need to re-build spreadsheet
- Terri mentioned changes necessary since now no Gallery Manager; perhaps revise to “Building” or “Venues” going forward; consider separate budget items, for example PR — KLZR
- Terri has sent CO State Periodic “Report of Good Standing”
- Continue to finalize the 2022 Budget (more in Feb.)

### **Paypal Update: Don**

- Needs to get approval/ have account & bank verified—now in “Sandbox”; status will next change to “production” & can change on website & use
- Reader Device--will work w Curt; Paypal/ Zelle, a new point of sale method

### **Calendar Show:**

- Prospectus 2023 to be sent out to members; theme: “Light of the Valley”
- May 7-30; may need to change venue from 3rd Street to Greenstone (\$400)
- Motion to accept (\$5000/ up from 2021 \$4200) Fine Art Calendar budget: (1) Pat, (2) Don; all approved
- Changes: printing costs; Entry fees \$8/members; \$16/non-members; People’s Choice Awards: 1st-\$75; 2nd-\$50

### **Future Shows**

- Angie as Show Coordinator is working on list for “what needs to be done” for each volunteer pod/team to plan in advance for each show
- Terri advises that we send out a questionnaire in order to evaluate how members can become more involved
- Pat suggested we begin with a survey offering volunteer opportunities & categories for further involvement

- It was suggested to involve Liz VanSomeren, (Angie's added: "after we have the surveys") to help with Transition (to involve ideas about timelines, organization, PR, forms. etc.)
- Concerns expressed about SAG BOD taking on too much while 2022 stated focus is to re-organize & simplify (Terri cites Intake situations as example)
- Pat mentioned concerns about plans for outside venues (i.e. insurance & 24/7 responsibility for artworks); Angie will check into logistics w Beckwith
- Angie will send her thoughts out next week for BOD to consider FEB. 8
- Don suggests that Angie show her concept & BOD propose additions, etc. before sending the survey out to the membership.
- Pat in favor of open meeting & invite members to talk about survey results; 'we need new voices'; Don echoes 'would like to hear new voices'
- Sandi & Angie may offer professional framing workshop video; others have questions about what our members could offer to teach

#### **SAG Arts:** Terri

- Plan to structure monthly art sessions for teens & adults (4th Saturday/month)
- Only 1 spot left for Summer Camp enrollment

#### **Scholarship Update:** Terri

- Revised online application form to include Homeschooled students/ also removed set dollar amount for year-to-year flexibility
- Sending updated version to Jan Kraus to give to Art Teacher Carrie Smith

#### **Other:**

- Pat asks about setting up Group Email; Don responds that Microsoft best platform/ solution for mail & meetings & that there may be non-profit & Microsoft Volunteer funds he can look into.
- Email Policy: Angie has created a concept of what it should be as Curt requested a while ago; she will find out if it's still important

#### **Decisions:**

**-Budget Approval of Fine Arts Calendar Budget**

**-Angie will send out preliminary survey ideas for BOD discussion FEBRUARY 8**

**-Don will look into Microsoft & Group Email**

**-Committee Coordinator Reports to be due 15th each month--reminder to be sent**

#### **Future SAG BOD Meeting Dates - 4pm (4th Tuesday)**

**FEB 8 (not BOD meeting)**

**FEB 22**

**MAR 22**

**APR 26**

**MAY 24**

**JUN 28**  
**JUL 26**  
**AUG 23**  
**SEP 27**  
**OCT 25**  
**NOV 22**  
**DEC (tbd)**

Respectfully submitted,  
Bridget Dean-Pratt  
(109 minutes)