

5 July 2022 Sangres Art Guild Board of Directors Meeting

5pm 3rd Street Gallery

Attendance: Terri Wiebke, Angie Arterburn, Sandi Dalton, Don Vawter, Bridget Dean-Pratt; **Absent:** Tim Diffenderfer, Pat Moore; **Guests:** Liz Van Someren, Linnea Laurila.

Changes to Agenda:

Angie adds email policy list.

Linnea adds Visiting Artist update: STEAM “Lego Man” - (date tbd)

- RF School program; may include STEAM, mascot, family night, kits, displays

Approval of May Meeting Minutes: Motion to approve (1) Angie, (2) Sandi;

VOTE: All Approve.

Officer & Committee Reports: sent Coordinator Reports

Angie - reminds “Valley Strong” in September; host a table?

New Business:

- 1. Finding a New Treasurer** - Idea: new member from Pueblo (Kaysa) may have an interest (spoke with Pat). Terri will investigate further. Linnea said BOD usually appoints an “Interim Treasurer” from BOD members until position is resolved with Deb Mitchell helping. Meanwhile, Sandi suggested Angie be responsible as “Interim Treasurer”.
- 2. Gallery Management Team Proposal - Concerns:** frustration with other members not knowing responsibilities & control overreach; sets up resentment and power issues for members/volunteers in the same organization. **Guidelines:** an Organizational Chart (Liz will update with Angie) to help people “stay in their lanes” & to help with efficiency/ effectiveness for all. Liz said, “to see other members take responsibility has been wonderful for the Guild”. Angie says she feels she is helping and intends to do a nice thing when taking over others' tasks, unaware that her controlling actions may be creating feelings of frustration and concern in other Guild members. Linnea pointed out that personalities differ. Liz says she understands it's a learning situation; she has learned a great deal with parents & the Young People's Art Wall. Terri expressed concern about Angie's assuming the Interim Treasurer position which requires precise, detailed and analytical work & where nothing can fall through the cracks or become lost in the shuffle. Terri also thinks that the jobs should be autonomous & separate; we can look at overlaps to remove conflict. Liz says to work professionally, Intake must be within business hours; if Intake comes in to Angie (or others), it must be

passed on to the Gallery Management Team.

VOTE: (1) Terri moves to accept GMTeam, (2) Don seconds; All Approve.

3. **RF & SAG relationship explanation** - Linnea explains that **SAG** is more than the Gallery; it is a non-profit with an educational mission; SAG can help other community art entities. Liz & Sandi assert that beginning artists learn many things, among them proper techniques about shows, SAG promotes volunteer and community opportunities as an art destination in town. Linnea cautions that, as a 501 (c) 3 SAG must be careful not to be perceived as “for profit”. SAG has supported its mission by helping Rebecca’s Fund (**RF**). RF initially came to SAG to get started faster as SAG had financial systems in place. RF was always a separate entity from SAG with its own board and its own mission. How RF achieves its mission has been refined as RF learned of its potential. Confusion exists about programs for a multitude of reasons. SAG did not develop, nor does it own Art Encounter, Preschool, Art Camp, Visiting Artist Programs. Art Encounter (SAG’s original kids class attempt) was individualized kids classes but it struggled. Art camp, preschool art and the visiting artist are RF programs totally funded and resourced by RF except for using SAG’s systems (Financial, website, social media). Joint advertising has promoted the programs with both SAG and RF given credit without being clear who did what. Angie expressed that she feels the RF partnership is being taken over/away from SAG even when SAG still promotes RF programs (note: SAG has still been promoting the programs because RF is using SAG’s systems. SAG was informed last March that the split would occur after the June 2022 Art Camp finances were reimbursed to SAG). Sandi, too, says that she was led to believe RF only funds children’s art programs and thought other earlier programs were uniquely SAG’s. Linnea reminded everyone that a big difference is that RF pays Terri and Linnea to run these programs. They are not run by SAG volunteers. Angie wonders if we’re misrepresenting our relationship with RF – or is it a partnership? Linnea clarified – if RF is funding the program and resources to run the program are paid by RF, then it’s RF; If SAG is funding an activity and using their volunteers, then it’s SAG. The relationship has been unclear, not intentionally misrepresented, which is why a split from SAG’s systems will help clarify the relationship. There is still a partnership as RF will still fund part of Hullabaloo, pay the tuition for any teen that attends SAG adult classes, and support other SAG kids’ art activities for which SAG wants to request funding. Terri mentioned that RF has been very generous with support if SAG has a program to suggest. It was suggested that a form be devised to request RF funds. Terri and Linnea will do this. RF is one of the funds controlled by WMVCF which is audited. As RF developed, WMVCF requested a more formal accounting of funds to assure they would pass an audit. RF has not

“granted” funds to SAG. SAG requests reimbursement via receipts and invoices as the relationship has been one of pass-through accounting. Money is received after-the-fact, i.e. \$1000 has been budgeted by RF for Hullabaloo, but proof of expenditures and an invoice on how the funds were spent is needed to be reimbursed. Separation of RF finances from SAG’s will reduce SAG’s audit risk.

- SAG is a non-profit 501 (c)3; RESOURCES are its main issue; it is member/volunteer-run. If someone wants to take over “SAG Arts Coordinator” from Linnea, they are welcome to. Linnea has coordinated the adult classes as a volunteer for SAG. Additionally, SAG could do APW again, and develop new ideas & programs, like Young People’s Art Wall. Sandi says there are so many other things to be done involving art possibilities.
- We need to move forward. Maybe through membership meetings we can be more welcoming & hold conversations to elicit more ideas about our future plans. Angie said new membership has to be encouraged. Linnea said in the past there were monthly meetings where specific interests would surface. We need ways to “re-engage” members.
- 4. **KLZR Underwriting** - Sandi will take a look at the copy/sound files to determine whether they require editing or changes. How to budget for this?
- 5. **Establish Artwork size limits for 2023 Shows** - Don mentioned that we are physically constrained & so must put limits on sizes, say 1000 sq. inches; larger than that may be subject to approval for space. Sandi said she thought the prospectus contained such language: “ artwork may be juried out for space considerations”. Will work on this for 2023.
- 6. **Trailer Update** - Terri put a deposit down at Penrose True Value on a 6’x 12’ white trailer with side door, skylights & back ramp. August 5 is the projected date.
Other: acquired Pro Panels from San Isabel; 6 new locally made easels have arrived; may have funds for a laptop, printer & iPad. Don has been sent extra Readers to be used with the Internet.

Unfinished Business:

1. **Budget Revisions** - Liz & Angie to discuss this further. Angie notes Show Budget Awards amount to change \$75/\$50 & will need to discuss how it may flow into GMTeam information. Linnea said how she trained Pat about the budget is that the bottom-line numbers cannot change.
2. **Membership Meeting Plan - tbd** - August? Ideas about our purpose: WHAT THE GUILD NEEDS: INFORM of PROGRESS & DEVELOP RESOURCES. Engage An Active Membership. Don advises not to use acronyms because it can alienate people. Sandi says not to focus on website. Terri recommended a chart or tablets on easels with bullet points for each group to engage as a means to

discuss future projects and collect information. So far have identified 7 possible areas of member engagement: Gallery, Photo Club, Art in Public Places, SAG Arts, Alla Prima Westcliffe, Day Art Group, Hullabaloo.

3. **Website Update** - Angie spoke to member Mike Davis and then told the Web Committee about him; Don will investigate further. Paul contacted Curt but Curt wasn't able to call him back, so they haven't yet connected.

Committees in Need of Coordinators:

- **Alla Prima Westcliffe**
- **Grants**
- **Marketing**
- **Spirit Campaign**

Respectfully submitted,

Bridget Dean-Pratt, SAG Secretary

(197 minutes)